

Senior Program Officer – *Immediate opening*

Location: Hong Kong

Status: Permanent, Full Time Employee.

Job description: The Senior Program Officer in Hong Kong will actively participate in strategic planning and delivery of HRIC's core program areas, including press and media, policy and research, casework, and capacity-building activities. The Senior Program Officer in Hong Kong will report to the Executive Director.

Role and responsibilities:

- Participate in organizational strategic planning, implementation, and assessment of program activities
- Liaise with NY office to coordinate program work and oversee day-to-day HRIC program activities in Hong Kong, including supervision of Hong Kong staff
- Perform specific program tasks, including: research, casework, outreach and policy advocacy, and translation
- Liaise with HRIC's in-country network and regional partners
- Other related duties as assigned

Requirements for the position:

- Native-level language ability in Chinese (Mandarin) and fluency in English
- 5 years of relevant professional experience, including some in a leadership and/or project management role
- Degree in human rights, law, journalism, communications, public policy, or related field
- Strong research, writing, and analytical skills
- Proficiency with social media and new ICTs
- Excellent planning and organizational skills; flexible, proactive, and able to multitask, prioritize, and meet multiple deadlines
- Demonstrated capacity to work independently and as part of a team

Salary: Commensurate with qualifications and experience.

How to Apply: Send resume (including contact information for three references), cover letter, and one work-related writing sample each in Chinese and English to: jobs@hrichina.org; please indicate that you are applying for the "Senior Program Officer in Hong Kong" role in subject line.

Human Rights in China (HRIC) is a leading Chinese human rights NGO with offices in New York and Hong Kong.

Candidates for all positions must be committed to HRIC's mission and interested in working at a collaborative, fast-paced, bilingual organization committed to upholding the highest professional and public-interest standards.

HRIC is an equal opportunity employer.