

Assistant Director, Academic Success Program, Brooklyn Law School

Disclosure Form

1. The position advertised:

- a. is a full-time appointment.
 b. is a part-time appointment.

2. The position advertised:

- a. is a tenure-track appointment.
 b. may lead to successive long-term contracts of five or more years.
 c. may lead to successive short-term contracts of one to four years.
 d. has an upper-limit on the number of years a teacher may be appointed.
 e. is part of a fellowship program for one or two years.
 f. is an adjunct appointment.
 g. is a year-to-year appointment.
 h. is a one-year visitorship.
 i. is for at will employment.

Additional information, question 2: The initial appointment is for one year. This is a one-year appointment, with the possibility of subsequent yearly reappointments and potential eligibility to apply for an appointment on a long-term contract track.

3. The person hired:

- a. will be permitted to vote on all matters at faculty meetings.
 b. will be permitted to vote in faculty meetings on matters except those pertaining to hiring, tenure, and promotion.
 c. will not be permitted to vote in faculty meetings.

Additional information, question 3: This individual has no attendance or voting rights. However, if the individual ultimately obtains long-term contract faculty status, that individual may vote on all matters on which other long-term contract faculty may vote.

4. The school anticipates paying an annual academic year base compensation in the range checked below. (A base compensation does not include stipends for coaching moot court teams, teaching other courses, or teaching in summer school; a base compensation does not include conference travel or other professional development funds.)

- a. over \$120,000
 b. \$110,000 - \$119,999.
 c. \$100,000 - \$109,999.
 d. \$90,000 - \$99,999.
 e. \$80,000 - \$89,999.
 f. \$70,000 - \$79,999.
 g. \$60,000 - \$69,999.
 h. \$50,000 - \$59,999.
 i. \$40,000 - \$49,999.
 j. \$10,000 - \$39,000.
 k. less than \$10,000.

5. The person hired will have the title of:

- a. Associate Dean (including Dean of Students).
 b. Assistant Dean.
 c. Director.
 d. Associate Director.

- e. Assistant Director.
- f. Professor - Full, Associate, or Assistant (tenure track).
- g. Professor - Full, Associate, or Assistant (clinical tenure track or its equivalent).
- h. Professor - Full, Associate, or Assistant (neither tenure track nor clinical tenure track).
- i. no title.

Additional information, question 5: See answers to question 2 regarding promotion and status.

6. Job responsibilities include (please check all that apply):

- a. working with students whose predictors (LSAT and University GPA) suggest they will struggle to excel in law school.
- b. working with students who performed relatively poorly on their law school examinations or other assessments.
- c. working with diverse students.
- d. managing orientation.
- e. teaching ASP-related classes (case briefing, synthesis, analysis, etc.).
- f. teaching bar-exam related classes.
- g. working with students on an individual basis.
- h. teaching other law school courses.

Additional information, question 6: If programmatic needs change, the Assistant Director's responsibilities may shift.

7. The person hired will be present in the office:

- a. 9-10 month appointment.
- b. Year round appointment (works regularly in the summer months).

Additional information, question 7: This person will teach all sections of the 3L bar review course in the fall and in the spring (typically 1 day section and 1 evening session per semester). This person will be expected to teach skills workshops and assist individual students during the July bar exam preparation season. This individual will have extended time off in other parts of the year (e.g. August, January, May) to compensate for the year-round responsibilities of the position.

8. The person hired is required to publish, in some form, in order to maintain employment.

- a. Yes.
- b. No.

Additional information, question 8: Publishing is not required during initial appointment but is required if individual wishes to be eligible to apply for a long-term contract.

9. The person hired will report to:

- a. the Dean of the Law School.
- b. an Associate Dean.
- c. the Director of the Academic Support Department.
- d. a Faculty Committee.