

Economic Specialist

February 2, 2006

06-009

OPEN TO: All Interested Candidates

POSITION: Economic Specialist

OPENING DATE: February 2, 2006

CLOSING DATE: February 22, 2006

WORK HOURS: Full-time; 40 hours/week

GRADE LEVEL: *Not-Ordinarily Resident: FP-5
(Position Grade: FP-5 to be confirmed by Washington)

*Ordinarily Resident: FSN-10

NOTE: All applicants who are not the family members of United States Government employees assigned to China and under Chief of Mission Authority must be residing in country and have the required work and residency permits at the time of hire. All Chinese citizen applicants must possess a valid Beijing City residency permit (hukou) to be considered for this position.

The U.S. Embassy in Beijing is seeking an individual for the position of *Economic Specialist* in the Economic Section. *Please cite Vacancy Announcement 06-009 when applying for this position.*

BASIC FUNCTION OF POSITION

Monitor, analyze and report on changes in China's WTO and other rules-based trade and investment system prioritized according to those issues most likely to affect U.S. interests. Develop and maintain relationships with Chinese government officials that have responsibility for intellectual property rights (IPR)-related issues. Negotiate details of and accompany officers and visiting delegations to meetings, serve as note taker and interpreter as necessary to facilitate communication directed at resolving trade and investment frictions. Support other officials from USPTO based in China handling IPR issues and FSN's handling IPR issues in Beijing or other consulates.

A complete copy of the position description is available in the Human Resources Office.

REQUIRED QUALIFICATIONS

Applicants must address each qualification requirement detailed below with specific and comprehensive information supporting each requirement. Applicants who fail to provide detailed information supporting each requirement will not be considered for this position.

Education:

- Bachelor's degree (the degree obtained after four years full-time study) or host country equivalent in law and/or intellectual property and/or technology transfer and/or criminal justice.

Experience:

- Five or more years of progressively responsible experience in legal research and analysis or working in a law firm, consulting firm, university, or corporation, non-governmental or governmental organization on intellectual property or commercial rule of law matters.

Language:

- Level 4 (Fluent) Reading/Writing/Speaking in English.
- Level 4 (Fluent) Reading/Writing/Speaking in Mandarin Chinese.

Knowledge:

- Solid understanding of Chinese legal and intellectual property system, including roles of related enforcement agencies.
- Be familiar with general economic and trade concepts and with U.S. government economic policy institutions.

Abilities and skills:

- Be able to collect and interpret data from published and unpublished Chinese language sources; to translate technical and academic articles from Chinese into both brief summaries and longer, more substantive, analytical reports.

SELECTION CRITERIA:

When equally qualified, Appointment Eligible Family Members (AEFMs) and U.S. Veterans will be given preference. Therefore, it is essential that the candidate address the required qualifications above in the application.

ADDITIONAL SELECTION CRITERIA:

- Management will consider nepotism/conflict of interest, budget, and residency status in determining successful candidacy.
- Current employees serving a probationary period are not eligible to apply.

- Currently employed AEFMs who hold a PIT/FMA appointment are ineligible to apply for advertised positions within the first 90 calendar days of that appointment.
- Currently employed NORs hired under a Personal Services Agreement (PSA) are ineligible to apply for advertised positions within the first 90 calendar days of their employment unless currently hired into a position with a When Actually Employed (WAE) work schedule.

TO APPLY

Interested candidates for this position should submit the following:

1. Application for Federal Employment (OF-612 or SF-171). *Please cite Vacancy Announcement 06-009 when applying for this position.*
2. A current resume or curriculum vitae that provides the same information as an OF-612; **plus**
3. Any other documentation (e.g., essays, certificates, awards, copies of degrees earned) that addresses the qualification requirements of the position as listed above.

SUBMIT APPLICATION TO

Human Resources Office

American Embassy Beijing China
 No.3 Xiu Shui Bei Jie, Zip Code: 100600
 Email: USEmbassyBJHR@state.gov
 Fax: 86-10-6532-5141
 Website: www.usembassy-china.org.cn

DEFINITIONS:

AEFM: A type of EFM that is eligible for direct hire employment on either a Family Member Appointment (FMA) or Temporary Appointment (TEMP) provided s/he meets all of the following criteria:

- US citizen;
- Spouse or dependent who is at least age 18;
- Listed on the travel orders of a Foreign or Civil Service or uniformed service member permanently assigned to or stationed at a US Foreign Service post or establishment abroad with a USG agency that is under COM authority;
- Is resident at the sponsoring employee's or uniform service member's post of assignment abroad, approved safehaven abroad, or alternate safehaven abroad; and
- Does not receive a USG annuity or pension based on a career in the US Civil, Foreign, or uniform services.

EFM: Family Members at least age 18 listed on the travel orders of a Foreign or Civil Service or uniformed service member permanently assigned to or stationed to a US Foreign Service post or establishment abroad with a USG agency that is under COM authority who do not meet the definition of AEFM above.

Member of Household: A MOH is a person who: 1) Has accompanied, but is not/not on the travel orders of a U.S. citizen Foreign or Civil Service employee or uniform service member permanently assigned to or stationed at a U.S. Foreign service post or establishment abroad; 2) Has been declared by the sponsoring employee to the Chief of Mission as part of his/her household; and 3) Resides at post with the sponsoring employee.

Ordinarily Resident (OR): A citizen of the host country or a citizen of another country who has shifted the main residency focus to the host country and has the required work and/or residency permits for employment in country.

Not-Ordinarily Resident (NOR): Typically NORs are AEFMs and EFM of FS, GS, and uniform service members who are on the travel orders and under Chief of Mission authority, or other personnel having diplomatic privileges and immunities.

CLOSING DATE FOR THIS POSITION: FEBRUARY 22, 2006

The U.S. Mission in China provides equal opportunity and fair and equitable treatment in employment to all people without regard to race, color religion, sex, national origin, age, disability, political affiliation, marital status, or sexual orientation. The Department of State also strives to achieve equal employment opportunity in all personnel operations through continuing diversity enhancement programs.

The EEO complaint procedure is not available to individuals who believe they have been denied equal opportunity based upon marital status or political affiliation. Individuals with such complaints should avail themselves of the appropriate grievance procedures, remedies for prohibited personnel practices, and/or courts for relief.

Approved: HRO – Lisa S. Liao